

The NEW City of
**CANTERBURY
BANKSTOWN**



Agenda for the
Extraordinary Meeting
24 May 2016

ORDER OF BUSINESS

1 ADMINISTRATOR MINUTE

Item 1.1	Formation of the new City of Canterbury-Bankstown.....	3
----------	--	---

2 REPORT OF THE GENERAL MANAGER

Item 2.1	Instrument of Delegations, Appointment of Statutory Officers.....	4
Item 2.2	Schedule of Ordinary Meetings	17
Item 2.3	Committees and Delegates to External Agencies.....	19
Item 2.4	Joint Regional Planning Panel	25
Item 2.5	Policy for the Payment of Expenses and Provision of Facilities to Councillors	27
Item 2.6	Appointment of Delegates to Southern Sydney Region of Council's and Western Sydney Region of Council's	29
Item 2.7	Independent Hearing & Assessment Panel	31
Item 2.8	2016-17 Draft Operational Plan, Budget and Fees and Charges	35

3 CONFIDENTIAL

Item 3.1	Campsie Library Refurbishment – Request for Tender	
Item 3.2	Organisation Structure	

Administrator Minute – 24 May 2016

ITEM 1.1 Formation of the new City of Canterbury-Bankstown

I am very proud to be leading the new City of Canterbury-Bankstown which is now the largest Council in NSW and is, in fact, a population the size of the Northern Territory and ACT.

There is no denying we certainly face an enormous challenge in the weeks, months and years ahead. But, I am very confident, we are up to the task. Now is the time for leadership and I am looking forward to working closely with the Interim General Manager, Matthew Stewart, our staff and community to ensure there is a bright future for our new City.

I would like to take this opportunity to thank the previous administrations of the former Bankstown and Canterbury Councils. It was their hard work and commitment which placed their councils on sound financial footings and in a position to make this new union a success. It also showed great leadership, to prepare a transition plan which was implemented on day 1 of the amalgamation to ensure our residents suffered little to no impact. This plan has ensured:

- Garbage bins continue to be collected at the usual time;
- Libraries, and Leisure and Aquatic Centres remain open for business as usual and continue to offer the advertised programs;
- Maintenance of our Council roads, footpaths, parks, sporting fields and community centres is being carried out as scheduled;
- Our streets continue to be cleaned as usual; and
- There are no changes to existing child care services which operated under the former City of Canterbury.

It was encouraging to see that local and metropolitan media have highlighted the fact we have already introduced immediate new benefits for our 351,000 residents to take advantage of. These include the ability to:

- Pay rates and lodge development applications (DAs) at either the Bankstown or Campsie Customer Service Centres; and
- Library resources, including books, can be returned to any Council library in the City of Canterbury-Bankstown.

It is now my responsibility, with the support of Mr Stewart and his 1,300 staff, to oversee the operations of the City of Canterbury-Bankstown leading up to the Local Government election on 9 September 2017. I would like to reaffirm my commitment to the five-year job protections for the staff who will be integral to meeting the challenge this new chapter in our City's history presents.

Report of the General Manager – 24 May 2016

ITEM 2.1 **Instrument of Delegations, Appointment of Statutory Officers**

AUTHOR **Corporate and Financial Services**

ISSUE

To adopt the Instrument of Delegations for the City of Canterbury-Bankstown and note the appointment of Statutory Officers.

RECOMMENDATION That -

1. The Instrument of Delegations, as attached be adopted.
2. A further review be undertaken of the Development Assessment Delegations having regard to the finalisation of Council's IHAP.
3. The appointment of Statutory Officers be noted.

BACKGROUND

On 12 May 2016, the City of Canterbury-Bankstown was proclaimed by the Governor of New South Wales.

The proclamation specified that:

- a) *a delegation from a former council that was in force immediately before the amalgamation date is taken to be a delegation by the new council and may be revoked or amended accordingly;*
- b) *a delegation by a former council to the general manager of that council that was in force immediately before the amalgamation day is taken to be a delegation by the new council to the interim general manager and may be revoked or amended accordingly.*

REPORT

Instrument of Delegations

Section 377 of the Act enables a Council to delegate to the General Manager, or any other person or body, any of the functions of the Council excepting a range of functions so specified.

While the proclamation addresses the issue of delegations, it is incumbent on Council to adopt an Instrument of Delegations for the City of Canterbury-Bankstown and undertake a thorough review of the General Manager's sub-delegations (in accordance with section 378) to staff to ensure consistency for the new Council.

The Instrument of Delegations (Attachment A) outlines delegations from the Administrator to the General Manager, including additional powers, duties, authorities and functions under specified legislation.

Council should note that:

1. The proposed Instrument (Attachment A) is largely an amalgam of both Instruments held by the former Canterbury and Bankstown councils and
2. Both planning delegations of the former Canterbury and Bankstown councils will continue to exist in the interim and be subject to a further review, having regard to the finalisation of Council's IHAP.

Appointment of Statutory Officers

As required by the relevant legislation and regulations, and pursuant to the organisation changes as determined by the proclamation of the City of Canterbury-Bankstown; Council should note the appointment of the following Statutory Officers, as appointments made by the Interim General Manager.

The General Managers sub delegations will be amended accordingly.

Public Officer	General Manager
Complaints Coordinator	Manager Corporate Services
Alternative Complaints Coordinator	Group Manager Governance
Public Interest Disclosures Coordinator	Manager Corporate Services
Alternative Public Interest Disclosures Coordinator	Group Manager Governance
Public Interest Disclosures Officers	Director Corporate and Financial Services Director City Assets and Infrastructure Director City Services Director City Planning and Environment

	Director Corporate Services Director City Works Director City Planning Manager People and Performance Manager Human Resources
Responsible Accounting Officer	Director Corporate and Financial Services
Corporate Records Manager	General Manager

POLICY IMPACT

The adoption of the Instrument of Delegations ensures Council meets its legislative obligations.

FINANCIAL IMPACT OF RECOMMENDATIONS

There are no financial impacts arising from the adoption of this report.

RECOMMENDATION That -

1. The Instrument of Delegations, as attached be adopted.
2. A further review be undertaken of the Development Assessment Delegations having regard to the finalisation of Council's IHAP.
3. The appointment of Statutory Officers be noted.

ATTACHMENTS

Attachment A - Instrument of Delegations

CANTERBURY-BANKSTOWN COUNCIL
DELEGATIONS PURSUANT TO CHAPTER 12 PART 3
SECTIONS 377, 378 & 379
OF THE LOCAL GOVERNMENT ACT 1993

EXPLANATORY NOTES

Decisions made in accordance with this Instrument constitute a decision of the Council in respect of any legislative or other requirement.

“Instrument” means this document and its contents.

Within this Instrument the Act means a reference to the Local Government Act of 1993 as amended, unless otherwise specified.

For the purpose of this instrument, a reference to the Mayor, Council or Councillors means the Administrator.

For the purposes of this instrument, ‘General Manager’ means the person who at the time of exercising the delegation occupies the position of Interim General Manager.

DELEGATION OF FUNCTIONS

SECTION 335 - LOCAL GOVERNMENT ACT - FUNCTIONS OF THE GENERAL MANAGER

Section 335 of the Local Government Act provides as follows:

- 355 (1) The General Manager is generally responsible for the efficient and effective operation of the Council's organisation and for ensuring the implementation, without undue delay, of the decisions of Council.
- (2) The General Manager has the following particular functions:
- The day to day management of the Council
 - To exercise such functions of the Council as are delegated to the General Manager
 - To appoint staff in accordance with an organisation structure and resources approved by Council
 - To direct and dismiss staff
 - To implement the Council's Equal Employment Opportunity Management Plan
- (3) The General Manager has such other functions as may be conferred or imposed on the General Manager by or under this or any other Act.

SECTION 377 - LOCAL GOVERNMENT ACT 1993 General Power of the Council to delegate

This instrument of delegation details the delegations granted by Canterbury-Bankstown Council, at its meeting on 24th May 2016, pursuant to Section 377 Local Government Act, 1993. This section provides as follows:

377 (1) [Non-delegable functions]

A Council may, by resolution, delegate to the General Manager or any other person or body (not including another employee of the council) any of the functions of the Council, other than the following:

- The appointment of a General Manager
- The making of a rate
- A determination under section 549 as to the levying of a rate
- The making of a charge
- The fixing of a fee
- The borrowing of money

- The voting of money for expenditure on its works, services or operations
- The compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)
- The acceptance of tenders are required under this Act to be invited by the Council
- The adoption of a management plan under Section 406
- The adoption of a financial statement included in an Annual Financial Report
- A decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6
- The fixing of an amount or rate for the carrying out by the Council of work on private land
- The decision to carry out work on private land for an amount that is less than the amount or rate fixed by the Council for the carrying out of any such work
- The review of a determination made by the Council, and not by a delegate of the Council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979
- The power of the Council to authorise the use of reasonable force for the purpose of gaining entry to premises under Section 194
- A decision under Section 356 to contribute money or otherwise grant financial assistance to persons
- The making of an application, or the giving of a notice, to the Governor or Minister
- This power of delegation
- Any function under this or any other Act that is expressly required to be exercised by resolution of the Council

SECTION 1 - DELEGATIONS TO THE GENERAL MANAGER

- 1.1 Subject to the requirements of the Act, and Regulations thereunder, the limitations detailed below, and any adopted policy or direction of Council, Council pursuant to the provision of Section 377 of the Act and every other enabling statutory power, delegates to the General Manager, all delegable functions, powers, duties and authorities of the Council under any legislation.

Subject to Section 3 below, this delegation extends to the appointment of the General Manager as an authorised person under the Act, *Environmental Planning & Assessment Act 1979* and any other legislation in respect of which an employee of the Council may be appointed by the Council as an authorised person, authorised officer, enforcement officer, impounding officer, inspector or other like position as the case may be.

1.2 Leasing of Civic Tower

To negotiate and enter into leasing transactions with both existing and potential tenants of the Civic Tower within market acceptable parameters.

1.3 Contract Variations

The General Manager is authorised to approve Contract variations provided variations exceeding 10% are reported to Council as part of the quarterly budget review process.

1.4 Council Work Place Agreements and Industrial Agreements

The General Manager is authorised to enter into negotiations with staff and Unions to secure Work Place and Industrial Agreements providing that the final terms are reported to Council for adoption.

1.5 Council's Adopted Capital Works Program - Unlisted Works

The General Manager shall not authorise works that have not been listed or had funds allocated in Councils adopted Budget unless, in the General Manager's opinion, expenditure up to an amount of \$150,000 (including GST) is necessary to respond to an emergency, community safety issue, public health, significant adverse environmental outcome or potential public liability issue. Any expenditure exceeding \$150,000 (including GST) requires the subject urgent works be determined in conjunction with the Administrator. Any such expenditure must be reported to the next Ordinary Meeting of Council.

The General Manager shall not authorise any amendments to priorities in Council's adopted Capital Works Program unless such amendments are approved by Council.

1.6 Media Relations

To authorise press releases and public statements on matters regarding Council's operations or interpretation of Council's policies.

1.7 Meeting Recess

With the Administrator, determine matters not otherwise restricted from delegation between the last Ordinary Meeting of Council for the year and for the first Ordinary Meeting of Council for the following year.

SECTION 2 - LIMITATIONS

2.1 Writing Offs of Amounts due to Council and Refund of Fees

The General Manager is authorised to write off amounts due to Council (including rates, charges and debts) up to the amount of \$10,000 provided such write off is reported to Council and subject to any requirements of clauses 131 and 213 of the *Local Government (General) Regulation 2005*.

The General Manager is authorised to refund fees payable to Council where circumstances so warrant, subject to:

- (a) any refund of fees that exceeds the amount of \$10,000 being reported to Council; and
- (b) any such refund not requiring a resolution of the Council.

SECTION 3 - NOXIOUS WEEDS ACT

The Council delegates its functions under the *Noxious Weeds Act 1993* to the holders of those positions nominated in the below table:

Function	Position
Initiate prosecutions for offences under the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings
Issue a notice to control noxious weeds on a private occupier of land under section 12 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings
Issue a weed control notice under sections 18 and 18A of the <i>Noxious Weeds Act 1993</i> (including authority to give notice of a proposed weed control notice, and amend and revoke a weed control notice)	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings Manager – Environmental Services Coordinator Compliance
Authorise the carrying out of noxious weed control work in accordance with section 20 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings

	Manager – Environmental Services Coordinator Compliance
Authority to carry out noxious weed control work on behalf of the Council and in accordance with section 20 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings Manager – Environmental Services Coordinator Compliance
Issue notice of proposed noxious weed control work to be carried out by the Council in accordance with section 20 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings Manager – Environmental Services Coordinator Compliance
Authorise the recovery Council's expenses in accordance with section 26(1) of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings Manager – Environmental Services Coordinator Compliance
Authority to require the owner or occupier of land to remove animals and prevent animals from entering any part of the land for the purposes of carrying out work under section 20 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings Manager – Environmental Services Coordinator Compliance
Authority to keep records and report to the Director-General on noxious weeds in accordance with section 37 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings
Authorise the draining of a swamp in accordance with section 38 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings
Authority to appoint inspectors in accordance with section 41 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings Biodiversity Officer Director City Planning

Authorise the use of force to gain entry to premises, and notify an occupier of the use of force in accordance with sections 46 and 47 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Assets & Infrastructure Manager – Parks & Buildings
Authorise the payment of compensation in accordance with section 49 of the <i>Noxious Weeds Act 1993</i> .	General Manager
Authority to issue and sign Certificates of Authority for Inspectors in accordance with section 50 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings
Issue a certificate as to weed control notices etc on land in accordance with section 64 of the <i>Noxious Weeds Act 1993</i> .	General Manager Director City Planning & Environment Director City Assets & Infrastructure Manager – Parks & Buildings Manager – Environmental Services Coordinator Compliance

SECTION 4 – DEVELOPMENT ASSESSMENT

4.1 As per the Instrument of Delegations previously adopted by the former Bankstown City Council on 22nd October 2013 Resolution No. 453, and relating to all areas subject to the former Bankstown Council's Local Environmental Plan as it appeared as at 12 May 2016.

The General Manager may determine an application under Part 4 of the Environmental Planning & Assessment Act 1979 either by:

- (1) Granting consent to the application, either unconditionally or subject to conditions, except in the following circumstances;
 - (a) More than four (4) objections from different households have been lodged. Note that for the purposes of this delegation:
 - (1) A petition or other pro-forma document signed by multiple persons from different households is to be counted as one objection; and
 - (2) A generic or pro-forma letter with the same contextual content signed by multiple persons from different households is to be counted as one objection.
 - (b) The use is associated with the sex industry (including a brothel, massage parlour, swingers club, adult bookshop and the like), unless the position holder is satisfied:
 - (i) the proposed development has been publicly notified;
 - (ii) no objections have been received; and

- (iii) the proposed development complies fully with Council's LEP and DCP.
- (c) The development does not comply with any adopted Council policy (including a development control plan), development standard in an LEP unless, in the position holder's opinion:
 - (i) compliance with the policy is unreasonable and unnecessary in the circumstances; and
 - (ii) any variation of a development standard has been addressed in accordance with *State Environmental Planning Policy No 1* or any requirements of the Council's LEP.
- (d) The development is, in the position holder's opinion, of local, regional or environmental significance and has capital investment value (as that term is defined in the *Environmental Planning & Assessment Regulation 2000*) exceeding \$10 million.
- (e) Notification in writing has been received by at least two Councillors that the development application is required to be submitted to the elected Council for determination. Any such notification must include reasons for why the application requires reporting to the Council.

or:

- (2) Refusing consent to the application, except in the following circumstance:
 - a. Notification in writing has been received by at least two Councillors that the development application is required to be submitted to the elected Council for determination. Any such notification must include reasons for why the application requires reporting to the Council.

- **Modification of Consents**

The General Manager may determine a modification of consent application that has been determined by Council, but only where there is no significant change to the proposal that would warrant referral back to Council.

It shall be a requirement of the exercising Development Assessment Delegations that the following occur:

1. Councillors are notified each week of development applications received.
2. Councillors receive copies of all non form letter objections lodged to development applications.
3. A list of all development applications or modification applications determined under delegated authority, and Orders issued or prosecutions commenced, form a part of the monthly Council Meeting Agenda.
4. Details of applications determined where development standards have been varied under delegated authority to be reported to Council at least quarterly.
5. A list of orders served and prosecutions commenced under delegated authority, and relating to planning and building matters, form a part of monthly Council Meeting Agenda.

- 4.2 As per the Delegations previously adopted by the former Canterbury City Council on 23 April 2015, Resolution No. 123 and relating to all areas subject to the former Canterbury City Council's Local Environmental Plan as it appeared as at 12 May 2016.

THAT

1. In order to provide for the expedient exercise and performance of its powers, authorities, duties and functions and the efficient management of its business and responsibilities, Council hereby delegates pursuant to (and in accordance with) section 377 of the Local Government Act 1993 (as amended) to the person, for the time being, holding the office of General Manager, the exercise of its powers, authorities, duties and functions contained in the legislation specified in Schedule 1 subject to the exceptions and limitations specified in Schedule 2 and subject to the following qualifications set out in 1.1 and 1.2.
 - 1.1 Council may by resolution, supervise, control and direct the General Manager in the exercise of any delegated function.
 - 1.2 The General Manager will exercise the powers, authorities, duties and functions delegated, in accordance with and subject to the provisions of any relevant piece of legislation and any relevant current policy of Council.
2. Council declares that in and for the purposes of this instrument of delegations:
 - reference to an Act or other statutory instrument, or part thereof, is a reference to that Act or instrument, or part thereof, as the case may be, as in force from time to time, and extends to and includes any other Act or instrument, or part thereof, replacing or being in substitution for the same, again as in force from time to time, and
 - the word function includes a power, authority and duty and extends to any function conferred or imposed upon Council whether by the Local Government Act 1993 (NSW), another Act or any other law.
3. Council declares that the provisions contained in Schedules 1 and 2 to this resolution have effect.

Schedule 1

The powers, authorities, duties and functions specified in:

- a) The Local Government Act 1993 as amended; and
- b) Other Acts and subordinate legislation under which Council has powers, authorities, duties and functions.

Schedule 2

The powers, authorities, duties and functions related to:

- a) A decision to prepare a draft Local Environmental Plan (LEP).
- b) The adoption of a draft LEP.
- c) The determination of submissions received in response to the public exhibition of a draft LEP.
- d) Matters delegated to the Mayor.

- e) The determination of development applications that include variations to the development standards in Canterbury Local Environmental Plan 2012 (CLEP 2012) and the Canterbury Development Control Plan 2012 (CDCP 2012) by an amount of more than 10%.
 - g) Section 226 of the Local Government Act, relating to the role of the Mayor.
4. Declares that any and all previous delegations and authorisations to the General Manager are revoked.
 5. The General Manager's intention to confer Delegations of Authority to Planning Staff to determine development applications that involve the following variations to development standards in CLEP 2012 and CDCP 2012 as shown in the following table:

	Canterbury Local Environmental Plan 2012	Canterbury Development Control Plan 2012
Team Leader	Up to but not exceeding 3%	Up to but not exceeding 5%
Manager	Up to but not exceeding 5%	Up to but not exceeding 10%
Director	Up to but not exceeding 10%	Up to but not exceeding 10%

be endorsed.

Report of the General Manager – 24 May 2016

ITEM 2.2 **Schedule of Ordinary Meetings**

AUTHOR **Corporate and Financial Services**

ISSUE

To adopt the revised 2016 Schedule of Council Meetings.

RECOMMENDATION That -

1. The revised Schedule of Council Meetings for 2016 be adopted.

BACKGROUND

On 12 May 2016, the City of Canterbury-Bankstown was proclaimed by the Governor of New South Wales. The proclamation specified the application of the former Bankstown City Council's Code of Meeting Practice as practicable to the new Council.

In accordance with the statutory requirements and Council's Code of Meeting Practice, a revised Schedule of Council Meetings for 2016 is required to be adopted.

REPORT

The proposed dates for the revised 2016 Schedule of Council Meetings for the City of Canterbury-Bankstown are included below. The schedule primarily follows the former Bankstown City Council's Code of Meeting Practice, as specified in the proclamation, whereby Ordinary Meetings are held on the 4th Tuesday of each month unless the meetings conflict with other activities of Council.

It is proposed that at the discretion of the Administrator the venue for the City of Canterbury-Bankstown Council meetings be rotated on a monthly basis between the former Bankstown City Council Chambers and Canterbury City Council Chambers, with the first meeting being held in Bankstown.

The proposed revised dates for the 2016 Meeting schedule is as follows:

- 24 May (Extraordinary Meeting)
- 14 June (Extraordinary Meeting)
- 28 June
- 26 July
- 23 August
- 27 September

- 25 October
- 22 November
- 13 December

The **Bankstown Chambers** are located at 375 Chapel Road, Bankstown (cnr Chapel Road and The Mall),

The **Canterbury Chambers** are located at Level 2, 137 Beamish Street, Campsie.

As is reflected in Council's Code of Meeting Practice, the table above relating to the location of Council's Ordinary Meetings does not apply to Councillor Briefings / Workshops and site inspections / meetings which may occur at other mutually agreeable venues. Separately, in the Code any reference to the Mayor or Councillor is the Administrator.

It should also be noted that from time to time, Council may resolve to carry out its Ordinary Meeting at an alternate venue, as required.

POLICY IMPACT

The recommendation complies with all statutory requirements and Council's Code of Meeting Practice.

FINANCIAL IMPACT OF RECOMMENDATIONS

There are no financial impacts to Council of these recommendations.

RECOMMENDATION That -

1. The revised Schedule of Council Meetings for 2016 be adopted.

ATTACHMENTS [Click here for attachment](#)

- A Code of Meeting Practice

Report of the General Manager – 24 May 2016

ITEM 2.3 **Committees and Delegates to External Agencies**

AUTHOR **Office of the General Manager**

ISSUE

To consider matters regarding Council Committees and Delegates to External Agencies.

RECOMMENDATION That -

1. All Standing and Advisory Committees of the former Bankstown and Canterbury councils be discontinued or suspended, as outlined in Attachment A to this report.
2. The respective Committee Members be advised accordingly.
3. A further report be prepared outlining the appropriate Committee structure, governance framework and nomination process for community representation to assist Council in effectively exercising its statutory obligations, as outlined in this report.
4. The Administrator be delegated authority to appoint appropriate representatives and/or delegates to all other External Bodies, as required.
5. An Audit Committee be established as outlined in the report.

BACKGROUND

On 12 May 2016, the City of Canterbury-Bankstown was proclaimed by the Governor of New South Wales. In accordance with the proclamation, an Administrator has been appointed for the interim term until the first election of the new Council.

Under the Local Government Act 1993, the Administrator assumes the roles and responsibilities of the elected Council. This includes decisions on the membership and functions of any committees, planning panels and other external bodies.

REPORT

Attachment A to this Report provides a summary of all Committees, either established by the former Council and/or Committees of which the former councils were members.

In light of the Proclamation of the Canterbury-Bankstown Council, it is appropriate that Council review and reassess the required formation and/or representation on relevant Committees.

Consequently, it is proposed that all Committees established by the former Councils be discontinued or suspended as set out in Annexure A to this report, and that a further report be prepared outlining the appropriate Committee structure required to assist Council in effectively exercising its statutory obligations.

It should be noted that this review will also include a recommended approach to establishing the Local Representation Committees.

Local Traffic Committees (Statutory Committee)

The Local Traffic Committee is an external committee of the Roads and Maritime Service (RMS). The operation and members of the Traffic Committee are guided by state legislation.

The Committee is primarily a technical review committee. It advises the Council on traffic control matters that are referred to a Council. These matters must be related to traffic control devices or traffic control facilities for which Council has delegated authority.

At this point both the most effective way to managing the large road network of the new Canterbury-Bankstown Council is for the former Bankstown and Canterbury Traffic Committees to continue to operate in their current form, thereby ensuring that Council will continue to be represented on these Committees, as required.

Audit Committee

Given the importance of the Audit Committee and the current transition period to which the new Canterbury-Bankstown Council is subject, it is recommended that the two audit committees of the former councils be combined to form a single, Canterbury-Bankstown Audit Committee, with its membership an amalgam of the former members, until such time that a full review is conducted.

It is further recommended that the General Manager write to all existing audit committee members seeking clarification of their desire to remain a fixed member of the committee for the Canterbury-Bankstown forum.

Following receipt of these responses, the General Manager be delegated the authority to proceed to an Expression of Interest for membership of the Committee, and subsequently make any required appointments in consultation with the Administrator.

Finally, this report recommends that the Audit Committee, at its first meeting as the committee of Canterbury-Bankstown Council, agree on all Policies and Procedures relevant to its operation, with a report to be provided to the General Manager and Administrator and the minutes to be adopted at the next Ordinary Meeting of Council.

For clarity, the existing Audit Committees, that is, the Audit Committees of the former City of Canterbury and Bankstown City Councils cease to operate as singular committees.

POLICY IMPACT

Council Committees serve an important role in providing both specialist and broad community advice on planning and delivery of council's services to its Community, and importantly, ensuring the effective transition of operations.

Council's review will provide the required governance framework and approach to ensuring that our Community have an opportunity to both participate and contribute to the future planning of our new city.

FINANCIAL IMPACT OF RECOMMENDATIONS

There is no direct financial impact as a result of the recommendations reflected in this report.

RECOMMENDATION That -

1. All Standing and Advisory Committees of the former Bankstown and Canterbury councils be discontinued or suspended, as outlined in Attachment A to this report.
2. The respective Committee Members be advised accordingly.
3. A further report be prepared outlining the appropriate Committee structure, governance framework and nomination process for community representation to assist Council in effectively exercising its statutory obligations, as outlined in this report.
4. The Administrator be delegated authority to appoint appropriate representatives and/or delegates to all other External Bodies, as required.
5. An Audit Committee be established as outlined in the report.

ATTACHMENTS

- A. Committee Listing of the Former Bankstown and Canterbury Councils

Bankstown City Council	Canterbury City Council	Action
Council and Standing Committee		
Ordinary Meeting	Ordinary Meeting	ACTIVE
N/A	City Services Committee	REMOVED
N/A	City Development Committee	REMOVED
Panel		
	Independent Hearing and Assessment Panel	SEE ITEM 2.7
Statutory Committees		
Bankstown Traffic Committee	Canterbury Traffic Committee	CONTINUED (Not a Council Committee)
Advisory Committee		
Aboriginal & Torres Strait Island Committee	Aboriginal Advisory Group	SUSPENDED
Bankstown Floodplain Management Committee		SUSPENDED
Bankstown Universal Access Advisory Committee	Disability Access Committee	SUSPENDED
Community Safety Committee	Community Safety Committee	SUSPENDED
Heritage Committee		SUSPENDED
Library Advisory Committee	Arts and Library Advisory Committee	SUSPENDED
Multicultural Advisory Committee	Multicultural Advisory Committee	SUSPENDED
Youth Advisory Committee	Youth Council	SUSPENDED
Bankstown Business Advisory and Economic Development Committee	Economic Development Committee	SUSPENDED
Waste and Resource Recovery Advisory Committee		SUSPENDED
	Aquatic and Fitness Centres Advisory Committee	SUSPENDED

Bankstown City Council	Canterbury City Council	Action
	Environment & Sustainability	SUSPENDED
	Recreation Advisory Committee	SUSPENDED
	Senior Citizens Advisory Committee	SUSPENDED

Bankstown City Council	Canterbury City Council
Other Committees and Bodies	
Bankstown Airport Community Aviation Consultation Group (BACACG)	
Bankstown City Aged Care	
Bankstown Community College	
Bankstown-Hurstville Bushfire Management Committee (BFMC)	
Cooks River Alliance	Cooks River Alliance
Georges River Combined Councils' Committee (GRCCC)	
JRPP - Sydney West	JRPP - Sydney East Region (South Sub-Region)
NSW Public Libraries Association	NSW Public Libraries Association
SSROC	SSROC
SSROC - Program Delivery Committee & Sustainability Program Committee	SSROC - Program Delivery Committee & Sustainability Program Committee
WSROC	
Western Academy of Sport	
Parramatta River Catchment Group (PRCG)	
General Managers Performance Review Panel	General Managers Performance Review Panel
	Australian Local Government Women's Association
	ClubGRANTS Local Committee
	Greenway Steering Committee
	International Council for Local Environmental Initiatives

	Punchbowl Community Centre Committee
	Roads and Maritime Services Consultative Forum

Report of the General Manager – 24 May 2016

ITEM 2.4 Joint Regional Planning Panel

AUTHOR Corporate and Financial Services

ISSUE

To consider issues surrounding the Joint Regional Planning Panels for the former areas of the City of Canterbury and Bankstown City Council, and their future membership.

RECOMMENDATION That -

1. In accordance with the 12 May 2016 proclamation, existing members of the former Canterbury Council JRPP be permitted to finalise those matters which were deferred immediately prior to the proclamation, but not consider any new matters.
2. Subject to item 1 above members previously appointed to the Joint Regional Planning Panel (JRPP) for the former Bankstown and Canterbury Councils be removed due to the cessation of the former Councils.
3. The Administrator appoint new members to the JRPP(s), as required.
4. The General Manager in consultation with the Administrator determine an appropriate fee in accordance with NSW Government Guidelines.

BACKGROUND

On 12 May 2016, the City of Canterbury-Bankstown was proclaimed by the Governor of New South Wales.

The proclamation specified that an Administrator of the new Council would be appointed during the initial period. As a result, all Councillors of the former Bankstown and Canterbury Councils no longer hold office.

REPORT

The NSW Government's proclamation contained specific provisions relating to Council's Planning Panels. Relevantly:

9(1) A person nominated as a member of a joint regional planning panel by a former council may continue to exercise and complete any function being exercised by that person as a member immediately before the amalgamation day.

9(2) A function exercised under subclause (1) is taken to be exercised by the member as a nominee of the applicable new council.

9(3) A person nominated as a member of a joint regional planning panel by a former council ceases to be a nominee of an applicable council and a member of the panel on the amalgamation day, except for the purpose of exercising a function under subclause (1).

These provisions have the effect of removing each former Council's relevant JRPP representatives unless there are matters currently before either of the JRPP's. Upon finalisation of those matters new membership for each JRPP will be sought.

POLICY IMPACT

The continuation of JRPP representation will assist Council in determining development matters across its LGA.

FINANCIAL IMPACT OF RECOMMENDATIONS

Council will be required to remunerate panel members on a per-meeting basis, or as agreed by the General Manager in consultation with the Administrator. Members will be paid at the rates set out in Attachment A to this report.

RECOMMENDATION That -

1. In accordance with the 12 May 2016 proclamation, existing members of the former Canterbury Council JRPP be permitted to finalise those matters which were deferred immediately prior to the proclamation, but not consider any new matters.
2. Subject to item 1 above members previously appointed to the Joint Regional Planning Panel (JRPP) for the former Bankstown and Canterbury Councils be removed due to the cessation of the former Councils.
3. The Administrator appoint new members to the JRPP(s), as required.
4. The General Manager in consultation with the Administrator determine an appropriate fee in accordance with NSW Government Guidelines.

ATTACHMENTS

[Click here for attachment](#)

- A Remuneration Guidelines for JRPP Members

Report of the General Manager – 24 May 2016

ITEM 2.5 Policy for the Payment of Expenses and Provision of Facilities to Councillors

AUTHOR Office of the General Manager

ISSUE

Endorsement of the Policy for the Payment of Expenses and Provision of Facilities to Councillors and its application to the Administrator of The City of Canterbury-Bankstown Council.

RECOMMENDATION That -

1. Council endorse the former Bankstown City Council's Policy for the Payment of Expenses and Provision of Facilities for Councillors.

BACKGROUND

On 12 May 2016, the City of Canterbury-Bankstown was proclaimed by the Governor of New South Wales.

The proclamation specified that an Administrator of the new Council would be appointed during the initial period. As a result, all Councillors of the former Bankstown and Canterbury Councils no longer hold office.

The Local Government Act 1993 requires councils to review and amend various legislative policies and statutory following elections, annually and as required.

Section 252 (1) of the Local Government Act specifically requires that a Council must annually adopt a policy regarding the payment of expenses incurred or to be incurred by, and the provision of facilities to, the Mayor, the Deputy Mayor and Councillors in relation to discharging the functions of civic office.

REPORT

Pursuant to the Local Government Act 1993, an Administrator acquires all the functions of the council, both civic and ceremonial. As such, the provisions contained within the Policy for the Payment of Expenses and Provision of Facilities for Councillors apply to the Administrator in order to fully discharge their role and obligations under the Local Government Act 1993.

In addition, the proclamation issued by the NSW Government states that:

19(1) The codes, plans, strategies and policies of the new council are to be, as far as practicable, a composite of the corresponding codes, plans, strategies and policies of each of the former councils.

19(2) This clause ceases to have effect in relation to a code, plan, strategy or policy when the new council adopts a code, plan, strategy or policy that replaced that code, plan, strategy or policy.

19(3) This clause does not apply to the extent to which it is inconsistent with any other provision under this proclamation.

Advice sought from the Department of Premier & Cabinet confirms council's ability to adopt a single policy without exhibition, by virtue of the relevant policies continuation under the proclamation issued 12 May 2016. Separately and for the purpose of clarity, reference to the Mayor or Councillor means Administrator.

Accordingly, this report recommends the endorsement of the former Bankstown Council's Policy for the Payment of Expenses and Provision of Facilities to Councillors, and notes its application to the Administrator.

POLICY IMPACT

The revised Policy for the Payment of Expenses and Provision of Facilities for Councillors has been prepared in accordance with the provisions of Section 252 of the Local Government Act, 1993.

FINANCIAL IMPACT OF RECOMMENDATIONS

Funding required to administer the Policy has been made available through Council's adopted budget for 2015/16.

RECOMMENDATION That –

1. Council endorse the former Bankstown City Council's Policy for the Payment of Expenses and Provision of Facilities for Councillors.

ATTACHMENTS [Click here for attachment](#)

- A. Policy for the Payment of Expenses and Provision of Facilities to Councillors

Report of the General Manager – 24 May 2016

ITEM 2.6 **Appointment of Delegates to Southern Sydney Region of Council's and Western Sydney Region of Council's**

AUTHOR **Office of the General Manager**

ISSUE

Consider Council's membership and delegates for SSROC and WSROC.

RECOMMENDATION That -

1. Council confirm its membership of SSROC and WSROC.
2. It be noted that the Administrator is appointed the City of Canterbury-Bankstown's delegate to SSROC and WSROC.
3. The Administrator be delegated the power to appoint an alternate delegate to SSROC and WSROC as required.
4. A review be undertaken of Council's membership of WSROC.

BACKGROUND

On 12 May 2016, the City of Canterbury-Bankstown was proclaimed by the Governor of New South Wales.

Under the Local Government Act 1993, the Administrator assumes the roles and responsibilities of the elected Council. This includes decisions on matters as outlined in this report.

REPORT

Prior to the proclamation, the former Bankstown and Canterbury Councils were members of the Southern Sydney Regional Organisation of Councils (SSROC). Bankstown Council was also a member of the Western Sydney Regional Organisation of Councils (WSROC). As such, it is proposed that the membership to both organisations be retained.

Both SSROC and WSROC provide a forum for the exchange of ideas between member councils, and an interface between governments, other councils and key bodies on issues of common interest.

The organisations act as a facilitator of joint activities between councils which provide benefits through economies of scale. Member councils can reduce the costs of procurement, share the costs of engaging external assistance if needed, and can expose their staff and councillors to a wide network of expertise and views.

Both organisations are a means of resolving issues and challenges that cross municipal boundaries, such as the environment and transport.

Under their constitutions, the SSROC and WSROC Boards comprise two Councillor delegates from each member council, with the provision for the appointment of alternate delegates.

Pursuant to the Local Government Act 1993, an Administrator acquires all the functions of the council, both civic and ceremonial.

Accordingly, this report recommends the endorsement of Administrator Richard Colley as the SSROC and WSROC delegate for the City of Canterbury-Bankstown and that the Administrator be delegated the authority to appoint alternate delegates at any time.

POLICY IMPACT

The endorsement of Council's delegates to SSROC and WSROC is consistent with the constitution of both organisations and responsibilities of member councils.

FINANCIAL IMPACT OF RECOMMENDATIONS

Funding for SSROC and WSROC membership has been made available through Council's adopted budget for 2015/16, with provision made in the draft 2016/17 budget.

RECOMMENDATION That –

1. Council confirm its membership of SSROC and WSROC.
2. It be noted that the Administrator is appointed the City of Canterbury-Bankstown's delegate to SSROC and WSROC.
3. The Administrator be delegated the power to appoint an alternate delegate to SSROC and WSROC as required.
4. A review be undertaken of Council's membership of WSROC.

ATTACHMENTS

NIL

Report of the General Manager – 24 May 2016

ITEM 2.7 Independent Hearing and Assessment Panel (IHAP) for the former Canterbury Council Local Government Area.

AUTHOR Office of the General Manager

ISSUE

To confirm the operation and membership of the Independent Hearing and Assessment Panel (IHAP) for the former Canterbury Council Local Government Area.

RECOMMENDATION That -

1. In the interim, the Independent Hearing and Assessment Panel (IHAP) continue to operate for former Canterbury City Council area.
2. Authority be delegated to the IHAP under Section 377 of the Local Government Act 1993 to consider and determine development applications referred to it by the General Manager.
3. The amended IHAP Policy (including the Constitution and Rules) included in the Attachment, be adopted.
4. A review be conducted of the IHAP, its membership and its relevant Policy, and the recommendations arising from this review be reported to the Administrator.
5. Subject to the recommendation 4 above, the existing IHAP Panel and substitute members continue to exercise their function in the terms set out in this report.

BACKGROUND

On 12 May 2016, the City of Canterbury-Bankstown was proclaimed by the Governor of New South Wales. In accordance with the proclamation, an Administrator has been appointed for the interim term until the first election of the new Council.

Under the Local Government Act 1993, the Administrator assumes the roles and responsibilities of the elected Council. This includes decisions on the membership and functions of any committees, planning panels and other external bodies.

REPORT

The former Canterbury City Council at its meeting on 25 August 2005 resolved to establish an Independent Hearing and Assessment Panel (IHAP), to function as a hearing and assessment body. Details of the Panel's operation are provided below.

Criteria for DAs to be submitted to IHAP

Under the current IHAP Policy for the former City of Canterbury Council, DAs that meet the following criteria are referred to IHAP:

- Any applications submitted by Council itself except those applications that
 - relate to the subdivision of drainage reserve land, or
 - attract no objections, comply with relevant planning controls and do not exceed \$100K in value,
- Any applications submitted by a Council officer or a Councillor
- In the opinion of the Director City Planning, any applications that attract significant community interest
- Applications involving ‘significant’ development. ‘Significant’ developments include development proposals for:
 - Construction of a building/s of four or more residential storeys;
 - Industrially zoned land and involving a new or altered use of floor area of 5000 square metres or greater;
 - Mixed development or multiple residential unit development involving 20 or more residential units;
 - Major commercial or retail development;
 - Major entertainment or sporting developments;
 - Alterations to an existing heritage listed item except applications that either
 - Have no physical impact on the significant elements of a heritage item;
 - Propose no actual physical work to the heritage item or where new works do not impact on the setting of the item;
 - Are solely for the purpose of conservation, repair or maintenance works consistent with the heritage significance of the item and where no objections have been received.
 - New (as distinct from existing) developments relating to group homes, brothels and places of worship.

When are IHAP meetings currently held?

The IHAP meet on the first Monday of each month.

How does IHAP Operate?

IHAP members are notified of the IHAP Agenda and who will be addressing the Panel in the week prior to the meeting.

The Panel’s Hearing and Assessment session operates in accordance with the Policy, Constitution and Rules for the Panel.

The Panel carries out site inspections of the items for consideration prior to the meeting. The hearing session commences at 6.00 p.m. At the conclusion of the “hearing” component of the session, the Panel retires to consider the matters before it.

The Chairperson completes the report of the Panel's deliberations as soon as possible and sends it to Council staff for inclusion on the agenda for the next City Development Committee.

It is proposed to amend the operation of the IHAP to allow it to make determinations on the DAs submitted to it. The Panel's determination can be for approval, refusal or deferral (to allow further information to be provided). The Panel will be required to provide reasons for its decisions, which will be recorded in the minutes of its meeting.

Composition of the Panel

The panel may comprise of representatives from the following professional disciplines, or others as deemed relevant by the Administrator;

- law;
- town planning;
- architecture/urban design;
- environmental science; and
- social science.

The Chairperson of the Panel is the legal representative. Should he/she not be available, the Panel elects a Chairperson.

This report recommends that the existing members of the former City of Canterbury IHAP continue their membership on the IHAP described in this report. These representatives are:

- **Anthony Hudson (Chairperson – Law)**
- **Lloyd Graham (Planning)**
- **Dr Ian Garrard (Environmental Scientist)**
- **Stacey Miers (Social Science)**
- **Roger Hedstrom (Urban Design/Architecture)**

Remuneration

Under its current Policy arrangement, panel members are paid at the following rates, on a per-meeting basis:

- Chairperson \$1700 per meeting (excluding GST)
- Panel Members \$1150 per meeting (excluding GST)

Substitute Panel members are paid \$75 per meeting to be on standby should the main Panel member not be available.

POLICY IMPACT

The continuation of the former City of Canterbury Council's IHAP for the new Canterbury-Bankstown Council and its elevation to a decision making body will provide increased transparency of the development assessment process and improve efficiencies for determination of development applications.

FINANCIAL IMPACT OF RECOMMENDATIONS

There are no financial impacts to Council of these recommendations.

RECOMMENDATION That –

1. In the interim, the Independent Hearing and Assessment Panel (IHAP) continue to operate for former Canterbury City Council area.
2. Authority be delegated to the IHAP under Section 377 of the Local Government Act 1993 to consider and determine development applications referred to it by the General Manager.
3. The amended IHAP Policy (including the Constitution and Rules) included in the Attachment, be adopted.
4. A review be conducted of the IHAP, its membership and its relevant Policy, and the recommendations arising from this review be reported to the Administrator.
5. Subject to the recommendation 4 above, the existing IHAP Panel and substitute members continue to exercise their function in the terms set out in this report.

ATTACHMENTS [Click here for attachment](#)

- A IHAP Policy
- B Constitution
- C Operational Rules

Report of the General Manager – 24 May 2016

ITEM 2.8 **2016-17 Draft Operational Plan, Budget and Fees and Charges**

AUTHOR **Office of the General Manager**

ISSUE

This report considers the preparation of Council's Operational Plans, Budget & Fees and Charges for the 2016/17 financial year.

RECOMMENDATION That -

1. The reports of the former Bankstown and Canterbury Councils (as attached) be noted.
2. Pursuant to item 1 above, and in accordance with Section 405 of the *Local Government Act*, and the proclamation made on 12 May 2016, Council resolve to place on public exhibition the Canterbury-Bankstown Draft Operational Plan 2016-17, including the Draft 2016-17 Budget and Draft 2016-17 Schedule of Fees & Charges.
3. The draft Section 94A Development Contributions Plan - Bankstown (Amendment No. 3) for former Bankstown City Council Local Government Area, as shown in Attachment D, be placed on public exhibition and that a further report to adopt the plan be submitted following the exhibition period.

BACKGROUND

The NSW Government's 12 May 2016 proclamation requires Council to adopt a new Operational Plan by 1 August 2016. Pursuant to guidance from the Department of Premier & Cabinet (DPC), as far as practicable, this Operational Plan should be a composite of the existing operational plans of the former Councils.

Guidance from DPC has indicated that councils must prepare a document in the name of the new Council, and place it on exhibition for a period of 28 days. In addition, this document should:

- Physically combine the draft operational plans for 2016/17 of the former Councils, including budget and fees and charges, but not integrate the content.
- Include a short statement that describes the context for the preparation of the operational plan, a commitment to continue current service levels, and a description of the document itself including references to the location of key information.

In addition, the Operational Plan for 2016/17 and the associated budget, revenue policy and fees and charges should be based primarily on the direction provided in the delivery programs and the long term financial plans of the former Councils.

Importantly, it should be noted that all merged councils are required to prepare fully integrated operational plans for 2017/18, with a new delivery program established by 1 July 2018.

Whilst the proclamation requires Council to have adopted a new Operational Plan by 1 August 2016, it is proposed that Canterbury-Bankstown will adopt its Operational Plan to be effective from 1 July 2016 to provide the community with both greater certainty and commitment to the resolutions of the former Councils.

REPORT

Both former Councils exhibited a draft Operational Plan for the 2016/17 period, being the final year of the each Council's 4 year delivery program.

This report, pursuant to DPC guidelines, recommends that Canterbury-Bankstown Council continue its public commitment to service delivery and large capital works programs supported by the former Councils as part of their draft operational plans.

Attached are the former Council's reports which were publically endorsed and exhibited for consideration by the community. It should be noted that:

1. Council will again exhibit a draft Operational Plan for a further 28 days;
2. All submissions made to the former Councils will also be considered as part the subsequent exhibition process;
3. Following the exhibition period, Council will consider all submissions made and prepare a final Operational Plan for the new Canterbury-Bankstown Council to be adopted by 30 June 2016.

Council should further note that the former Bankstown City Council's draft Operational Plan relied on updating the former Council's Section 94A Development Contributions Plan to fund certain capital works across the city. Accordingly, the proposed changes ought to be supported and endorsed by Council following exhibition, as part of the Operational Plan process.

POLICY IMPACT

The draft 2016-17 Operational Plan for the new Canterbury-Bankstown Council represents a composite of the draft operational plans for 2016/17 of the former Bankstown and Canterbury Councils (including budget and fees and charges), as per guidance provided by DPC.

FINANCIAL IMPACT OF RECOMMENDATIONS

The draft 2016-17 Operational Plan sets out Council's Draft Revenue Policy, Budget and fees and Charges for the 2016-17 financial year, being a composite of those reports by the former Councils. Separately, this report recommends an amendment to the former Bankstown City Council's Section 94A Plan.

RECOMMENDATION That -

1. The reports of the former Bankstown and Canterbury Councils (as attached) be noted.
 2. Pursuant to item 1 above, and in accordance with Section 405 of the *Local Government Act*, and the proclamation made on 12 May 2016, Council resolve to place on public exhibition the Canterbury-Bankstown Draft Operational Plan 2016-17, including the Draft 2016-17 Budget and Draft 2016-17 Schedule of Fees & Charges.
 3. The draft Section 94A Development Contributions Plan - Bankstown (Amendment No. 3) for former Bankstown City Council Local Government Area, as shown in Attachment D, be placed on public exhibition and that a further report to adopt the plan be submitted following the exhibition period.**ATTACHMENTS** [Click here for attachment](#)
- A Previous Report to Bankstown City Council – 26 April 2016
B Previous Report to City of Canterbury Council – 14 April 2016
C 2016-17 Operational Plan, 2016-17 Budget and Schedule of Fees and Charges
D S94A Development Contributions Plan - Bankstown

General Manager's Statement

Confidentiality

Staff are reminded of their obligations in respect to the need for confidentiality and not disclose or otherwise misuse the information which is about to be discussed.

CONFIDENTIAL SESSION

Section 10A(2) of the Local Government Act, 1993 provides that Council may, by resolution, close to the public so much of its meeting as comprises the receipt or discussion of matters as listed in that section, or for any matter that arises during the course of business during the meeting that should be treated as confidential in accordance with Section 10(2) of the Act.

Council's Agenda for this meeting contains reports that meet the criteria specified in Section 10A(2) of the Act. To consider these reports in confidential session, Council can adopt the following recommendation:

RECOMMENDATION

That, in accordance with Section 10A(2) of the Local Government Act, 1993, the Public and the Press be excluded from the meeting to enable Council to determine Items 3.1 and 3.2 in confidential session for the reasons indicated:

Item 3.1 Campsie Library Refurbishment - Request For Tender

This report is considered to be confidential in accordance with Section 10A(2)(d)(i) of the Local Government Act, 1993, as it relates to commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it.

Item 3.2 Organisation Structure

This report is considered to be confidential in accordance with Section 10A(2)(a) of the Local Government Act, 1993, as it relates to personnel matters concerning particular individuals.